

**HERBERT WEEKS ENDOWED SCHOLARSHIP  
THE FOUNDATION FOR LINN STATE TECHNICAL COLLEGE  
SCHOLARSHIP GUIDELINES**

**GENERAL DESCRIPTION**

Awarded each year to a Linn High School graduate who wishes to attend Linn State Technical College. Students who demonstrate financial need will receive priority consideration. The scholarship may be awarded to first or second year students, however, the award is not automatically renewable.

**ELIGIBILITY REQUIREMENTS**

- A. Applicant should be a graduate of Linn R-II High School.
- B. Applicant should be enrolled as a full-time student (12 hours minimum per semester).
- C. Applicant should enroll the fall semester immediately following graduation from high school if entering as a first-time freshman.
- D. Applicant should be a citizen of the United States.
- E. Applicant should be a student in good academic standing with a minimum 2.5 college or high school cumulative GPA. Or GED with 260 minimum score.

**SELECTION AND AWARD OF SCHOLARSHIP**

- A. Selection Criteria. To be considered, applicants must forward a complete application packet, to include letters of recommendation, by the scholarship application deadline. The criteria used to evaluate applications for award will be based equally upon the following:
  - Academic achievement
  - Civic involvement through school and community.
  - Leadership demonstrated through extracurricular involvement.
  - Aptitude toward technical fields as demonstrated through academic achievement in technically related courses, vocational student organization involvement and skill competition results.
  - Ability to communicate clearly defined personal goals through written essay.
  - Financial need.
- B. Selection Priority. This is a one time, annual scholarship awarded to full time students attending Linn State Technical College. In the event a student is unable to fulfill the requirement of full-time enrollment for the fall semester in the year the scholarship is awarded, the scholarship will be transferred to the next available alternate.
- C. Scholarship Award. The scholarship provides \$500, which is paid directly to the recipient's account at Linn State Technical College in the fall semester upon the student's verified enrollment. The scholarship will apply toward the cost of tuition, fees, books, tools, and/or other costs associated with a student's education. The balance of funds remaining in the student's account may be dispersed to the student.

**APPLICATION PROCEDURES**

Deadline for application to assure consideration for the next following academic year is **February 15**. Applicants must follow the procedures outlined below. Applicants will be notified of the status of their application as soon as the scholarship selection committee reaches a decision.

- A. Complete the Linn State Technical College Admissions Application.
- B. Forward a copy of your high school transcript or official GED score report.
- C. Take the ACT assessment test as early as possible and request that your scores be sent to Linn State Technical College, or take the COMPASS Test on the LSTC campus.
- D. Complete the online Scholarship Application (including personal goal statement).  
[www.linnstate.edu/admissions/scholarships/apply.php](http://www.linnstate.edu/admissions/scholarships/apply.php)

- E. Three letters of reference and any additional documents may be forwarded to:

Linn State Technical College  
Attn: Weeks Scholarship Committee  
One Technology Drive  
Linn, MO 65051

The applicant and appropriate school official(s), if required, must sign the scholarship application. Scholarship consideration is also based on availability of funds.

**EXPECTATIONS OF SCHOLARSHIP RECIPIENT**

- A. Upon accepting the scholarship, the student agrees to remain enrolled on a full-time basis (minimum of 12 college credit hours), attend classes regularly, model appropriate behavior and maintain satisfactory academic standing. In the event the student initially awarded the scholarship is unable to fulfill the requirement of full-time enrollment for the fall semester, the scholarship will be awarded to the next available selection.
- B. Release of Information. In submitting application, the applicant or applicant's legal guardian grants authority for release of information contained in the application packet for use by Linn State Technical College in promoting or publicizing the scholarship. If selected, the recipient agrees to participate in ceremonies hosted to honor annual scholarship winners.
- C. If selected, the recipient agrees to send a thank-you letter to the scholarship sponsor. Thank you letters must be submitted to the Foundation Office at Linn State Technical College no later than one month after award is announced.

**To assure consideration, applications must be received by February 15. Linn State Technical College is an equal opportunity organization and encourages applications from all individuals.**