



**CONSTITUTION of the
Linn State Technical College Student Chapter
of the National Association of Home Builders
of the United States**

ARTICLE I: NAME

Section 1

The name of this chapter shall be the LSTC HBA Student Chapter, with which it is affiliated.

Section 2

The principal office of this chapter shall be located at Linn State Technical College, Linn, Missouri

ARTICLE II: PURPOSE

Section 1 Objectives

(A) To maintain high academic standards among its members.

(B) To participate for the purpose of mutual benefit in an interchange of information and experience with the National Association of Home Builders of the United States and appropriate local and state NAHB affiliated associations.

(C) To initiate and encourage a continued program of education so as to provide self-improvement and progress through increased knowledge.

(D) To provide meetings for presentation and discussion of educational subjects relating to Objective (B).

(E) To conduct one (1) community service project within a calendar year.

Section 2

This chapter shall operate for the benefit of students in light construction curriculum and those engaged in allied curricula on the chapter's campus.

Section 3 Field Trips

(A) To provide field trips throughout the State of Missouri at the discretion of the faculty advisor

(B) To organize a yearly Architectural Trip to a city of importance to the Architectural Field of Study, as the funds are available.

ARTICLE III: MEMBERSHIP

Section 1

Membership in this chapter shall be open to any student in the light construction curriculum or curricula related thereto, within the territorial jurisdiction of this chapter.

Section 2

This chapter shall meet the non-discrimination policies of Linn State Technical College.

ARTICLE IV: OFFICERS

Section I

The officers shall be elected from the membership at a meeting designated for this purpose and shall hold office for the term of one (1) year from the date of election or until their successors are elected and duly qualified.

Section 2

The officers shall consist of a president, vice president, secretary and treasurer.

ARTICLE V: COMMITTEES

Section 1

The committees of this chapter shall be: executive, standing and special.

Section 2

The president shall appoint special committees.

ARTICLE VI: FINANCES

Section 1

Dues and monies collected by this chapter shall be placed in a depository selected by the executive committee and approved by the faculty advisor.

Section 2

Payments of the funds of this chapter shall be made on the signature of the treasurer and/or the president; with the approval of the faculty advisor.

ARTICLE VII: FACULTY ADVISOR

Section 1

This chapter shall have a faculty advisor elected from the faculty of the Design Drafting Technology department of Linn State Technical College.

ARTICLE VIII: AMENDMENTS

Section 1

Any member may propose amendments to this constitution at any regular meeting. The proposed amendment must be in writing and must lie on the table until the next meeting after its first reading.

Section 2

Adoption of an amendment must be by an affirmative vote of three-fourths (3/4) of the chapter's active membership and approval of the Design Drafting Technology department faculty members.

Ratification of this Constitution was made on this day the 11th of November of 2009.

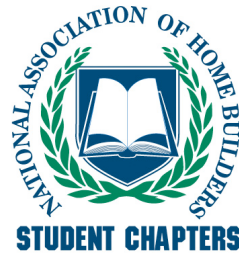
(PRESIDENT)

(FACULTY ADVISOR)

Attested by:

(SECRETARY)

(DATE)



BYLAWS of the Linn State Technical College
Student Chapter of the National Association of Home Builders of the United States

ARTICLE I: MEMBERSHIP

Section 1

Any person who meets the membership requirements may be extended an invitation to join the chapter.

Section 2

A member may be censured, suspended, or expelled from the chapter by a two-thirds (2/3) vote of the executive committee if found to be in the best interest of the chapter, and the member has been afforded a reasonable opportunity to be heard.

Section 3

A member must maintain a GPA of the college to not be put on Academic Probation or Suspension. In the effect that the GPA falls lower than that of what must be maintained then the faculty advisor has the right to terminate the membership of that member.

Section 4

A member may be reinstated by submitting a letter requesting reinstatement and giving reason(s) why you would like to be reinstated. This must be given to the faculty advisor.

Section 5

Only those members in good standing may participate in the affairs of the chapter. A good standing member consist of a member being active at ALL activities and events. There will be a point system used to determine the membership status.

Section 6

Members must have completed 12 core hours for the Design Drafting Technology program, one of which must be DDT 253, in order to attend the Architectural Trip.

ARTICLE II: MEETINGS

Section 1

Meetings of the chapter shall be held on the 2nd Thursday of each month or such other time as may be selected by the executive committee. Meeting dates and times will be emailed to the members email address atleast 2 weeks prior to the meeting date.

Section 2

Special meetings of the membership may be called at any time by the president upon reasonable advance notice.

Section 3

Meetings shall follow Robert's Rules of Order.

Section 4

Members are allowed 1 absence per semester; discipline will be determined by the executive committee.

ARTICLE III: OFFICERS

Section 1

The officers shall have the following duties and responsibilities:

(A) President--shall be the chief officer of this chapter and shall preside at its meetings. He/she shall appoint all committees, shall be an ex-officio member of all committees, and shall perform all duties usual to such office.

(B) Vice President--shall perform the duties assigned to him/her by the president and in the absence of the president, perform the duties usual to the office. He/she shall also coordinate all the activities of the committees.

(C) Secretary--shall keep a record of all the official proceedings of the chapter, maintain the membership records in coordination with the treasurer and be responsible for coordinating the communication between members.

(D) Treasurer--shall be responsible to the Association for an accounting of all monies collected and disbursed by the chapter. He/she shall be responsible for the collecting, depositing and disbursing all monies. He/she shall render periodic records to the chapter during his/her term of office.

Section 2

Only those members in good standing may be elected to office.

(A) Any officer who shall fall delinquent in payment of dues during the term of office shall resign from such office.

Section 3

Any officer may be removed from office by a two-thirds (2/3) vote of the active membership.

Section 4

The officers shall be elected by a majority vote of the active members.

ARTICLE IV: COMMITTEES

Section 1

The standing committees shall be:

(A) Executive Committee--shall consist of the president, vice president, secretary and treasurer.

(C) Fundraiser Committee--shall consist of at least 4 members of the student charter.

(D) SGA Buyout Committee--shall consist of at least 4 members of the student charter.

ARTICLE V: FINANCES

Section 1

The dues of this chapter shall be payable annually in advance at the first meeting of the fall term at the rate of \$ 20 per member.

Section 2

Dues for membership in the National Association of Home Builders of the United States shall be paid by this chapter from its treasury at the rate fixed and under the terms stated by that association, as may be amended from time to time.

Section 3

Members who have sufficiently paid their dues shall be considered in good standing and referred to as "active."

ARTICLE VI: VOTING

Section 1

At the meeting of the membership, only active members shall have the right to vote.

Section 2

A motion shall be carried by a majority vote of the members present, provided a quorum is in attendance, unless otherwise provided for by these bylaws.

Section 3

A quorum of membership shall consist of not less than one-third (1/3) of the active members.

Section 4

Elections shall be conducted under the rules and procedures approved by the membership in advance of the meeting at which an election is to be conducted.

ARTICLE VII: NOTICES

Section 1

Members shall furnish the secretary with their addresses and the mailing of any notice to such address shall be deemed service of such notice or notices upon them as of the date of the mailing of the same.

ARTICLE VIII: AMENDMENTS

Section 1

Any member may propose amendments to these bylaws at any regular meeting. The proposed amendment must be in writing and must lie on the table until the next meeting after its first reading.

Section 2

Adoption of an amendment must be by an affirmative vote of two-thirds (2/3) of the chapter's active membership and approval from the faculty advisor

Ratification of these bylaws was made on this day the 11th of November of 2009.

(PRESIDENT)

(FACULTY ADVISOR)

Attested by:

(SECRETARY)

(DATE)